

Bristol Credit Union Members Forum (BCUMF) Meeting Minutes

<i>Meeting</i>	<i>Date</i>	<i>Time</i>	<i>Location</i>
Bristol Credit Union Members Forum	12 th January 2016	18:30pm – 20:30pm	BCU, 2 York Court, Upper York Street, Bristol. BS2 8QF
Present:			
Avril Marshall (AM)	BCU Member		
Ben Commis	BCU Member		
Steve Wood	BCU Member (Acting Chair)		
Tony Saunders	BCU Member		
Jonquil Cairns	Non Executive Director		
		CC	
Apologies: Harry Partington		Board of Directors	

AGENDA

1. Apologies for absence and introductions of those present.
2. Approval of Minutes for 13th October 2015.
 - Matters Arising
3. Terms of Reference for the Member Forum – Complete draft of these together.
4. Financial Presentation from Jonquil Cairns
5. Any Other Business

<i>Agenda Item</i>	<i>Discussion Points/ Outcomes & Actions</i>	<i>Actions</i>
1.	<u>Apologies for absence:</u> As above	
2.	<u>Approval of Minutes – 13th October 2015</u> Minutes were agreed as a true record with one small typo amendment on the original then signed by SW as 'Acting Chair'. Minutes were handed to JC for filing within BCU system.	JC

	<p><u>Matters Arising:</u></p> <p>Bristol Credit Union AGM Jonquil confirmed the following details: Venue: Hamilton House Start Time: 7pm (to be confirmed)</p> <p>A short discussion took place where it was agreed that the meeting dates need to be put onto the BCU website, as a way of stimulating numbers of members involved in Members Forum.</p> <p>BCU publicity and/or promotional information A short discussion took place around a small supply of written literature about Bristol Credit Union, to be made available at all future meetings.</p>	<p>HP ?</p> <p>HP ?</p>
3.	<p><u>Terms of Reference for the Member Forum – Complete draft of these together.</u> A short discussion took place around the process to be used for minutes from BCU Members Forum and how these will be used by the BCU Board of Directors. A further discussion took place around the RED elements of the Terms of Reference.</p> <p>The bulk of the meeting was taken up completing the changes to BCU Members Forum ‘Terms of Reference’ (which was completed as the Final Draft). Please see attached.</p> <p>This document will now go to the BCU Board of Directors for ratification, and then to be uploaded onto the website along with dates of future BCU Members Forum meetings for 2016.</p>	<p>ALL</p> <p>HP ?</p>
4.	<p><u>Financial Presentation from Jonquil Cairns</u> JC shared with those present her PowerPoint presentation which looks at the financial elements of the Credit Union. Members gave feedback, asked for clarification and suggestions for change(s) during presentation.</p> <p>Time ran out to complete this task, so JC has been invited back to complete her presentation on the 12th April 2016.</p>	
5.	<p><u>Any Other Business</u> There was no other business.</p>	